**DAILY ASSESSMENT FORMAT**

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| **Date:** | **20 MAY 2020** | **Name:** | **HARSHITHA H** |
| **Course:** | **TCS-ION CAREER EDGE** | **USN:** | **4AL18EC020** |
| **Topic:** | **1.ACE CORPORATE INTERVIEW**  **2.LEARN CORPORATE ETIQUETTE**  **3.WRITE EFFECTIVE EMAILS** | **Semester & Section:** | **IV SEM & A SECTION** |
| **GitHub Repository:** | **harshithah** |  |  |

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| **FORENOON SESSION DETAILS** | | | |
| **Image of session**  **C:\Users\harshitha\Pictures\Screenshots\Screenshot (26).png**  **C:\Users\harshitha\Pictures\Screenshots\Screenshot (27).png**  **C:\Users\harshitha\Pictures\Screenshots\Screenshot (28).png** | | | |
| **Report – Report can be typed or hand written for up to two pages.**  There are three topics focused today. They are;  **1.ACE CORPORATE INTERVIEWS:**   * The importance of an interview. * The skills and expertise an interview requires. * To answer the interview questions effectively. * To recognize strengths and weaknesses. * To develop a good opening and closing interview strategy. * The Do’s and Don’ts of an effective interview.   **2.LEARN CORPORATE ETIQUETTE:**   * Business etiquette can be defined as all the rules that one has to follow when in a business environment. * The importance of business etiquette. * Basic rules to be followed:  1. Interrupting a person. 2. Dressing in business. 3. Cubical etiquette. 4. Internet etiquette. 5. Meeting etiquette.   **3.WRITE EFFECTIVE EMAILS:**   * To write an email using the structure of an Email. * To use a few opening and closing phrases. * To write an effective subject line and text. * The importance of responding to Emails promptly. * The Do’s and Don’ts of Email writing. | | | |
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| **Date:20 MAY 2020** |  | **Name:HARSHITHA H** |  |
| **Course: PYHTHON** |  | **USN: 4AL18EC020** |  |
| **Topic:BUILD AN INTERACTIVE ENGLISH DICTIONARY** |  | **Semester & Section: IV SEM & A SECTION** |  |
| **AFTERNOON SESSION DETAILS** | | | |
| **Image of session** | | | |
| **Report – Report can be typed or hand written for up to two pages.**  **TOPICS LEARNT:**   * Interactive English dictionary - How the output will look like * The data source * Loading JSON data * Returning the definitions of a word * Implementing case sensitivity * Similarity ratio between two words * Best matches out of a list of words * Confirmation from the user * Optimizing the final output   Program:  import json  from difflib import get\_close\_matches  data = json.load(open("data.json"))  def translate(w):  w = w.lower()  if w in data:  return data[w]  elif len(get\_close\_matches(w, data.keys())) > 0:  yn = input("Did you mean %s instead? enter y if yes, or n if no: " % get\_close\_matches(w, data.keys())[0])  if yn == "Y":  return data[get\_close\_matches(w, data.keys())[0]]  elif yn == "N":  return "The word doesn't exist. please double check it."  else:  return "we didn't understand your entry."  else:  return "The word doesn't exist. please double check it."  word = input("enter word: ")  output = translate(word)  if type(output) == list:  for item in output:  print(item)  else:  print(output) | | | |